

Appendix 3 – Internal Audit Resource Analysis (1st April 2013 to 31st March 2014)

	Original Plan Budget (Days)	Expected to Date (Days)	Actual to Date (Days)
Gross Days	3861	3861	3677
Uncontrollable Days			
Bank Holidays	106	106	82
Annual Leave	456	456	452
Net Available Days	3299	3299	3143
Days available for direct audits and support work Available for Projects			
Main Reviews/Spot Checks	1400	1597	1009
Follow-up's	100	100	123
2012/13 Plan C/fwd	180	180	180
	1877	1877	1312
Risk Management			
Corporate Risk Management	148	148	137
Ad hoc on-demand support/advice (risks & controls)	128	128	134
Chamberlain Business Continuity Support	5	5	4
Anti-Fraud & Corruption			
Fraud Investigations	239	239	325
Pro-active fraud & prevention	74	74	66
Audit Planning & Reporting			
Audit Planning & Reporting	49	49	74
Audit Plan progress reporting	51	51	57
External Audit Liaison/Co-ordination	10	10	12
Efficiency & Performance Review			
Support to Efficiency Board/EPSC	35	35	49
Officer Groups (Information management, Information Liaison, Transport Groups)	17	17	14
Audit Development			
Continuous Improvement	64	64	57
Audit policy, research and development	56	56	52
Audit intranet	3	3	3
Member Support			
COL Audit & Risk Management Committee	28	28	121
GSMD Audit & Risk Management Committee	6	6	6
London Councils - Audit Committee	6	6	5
Museum of London - Audit Committee	6	6	13
Police Performance & VFM Committee	3	3	9
Barbican Centre Risk/Finance Committee	6	6	8
	934	934	1145

Admin Support

General (e.g. time recording/staff meetings/staff monitoring)*	236	236	362
MK Audit Automation Software	15	15	37
Other Absences**	104	104	99
Audit Training***(including Apprentice College release)	80	80	138
Corporate Training	18	18	20
CIPFA & IIA Training	35	35	28

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* includes running recruitment campaigns and office move

** sickness /medical appointments/City volunteering/Jury Service